

THE DIRECTOR OF CENTRAL INTELLIGENCE
WASHINGTON, D. C. 20505

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USIB/IRAC-D-22.1/38
9 June 1975

MEMORANDUM FOR: UNITED STATES INTELLIGENCE BOARD
INTELLIGENCE RESOURCES ADVISORY COMMITTEE

SUBJECT : FY-1975 KIQ Guidance and Instructions
for Performance Reporting

REFERENCES : A. USIB/IRAC-D-22.1/36, 31 March 1975
B. USIB-M-692, 2 April 1975

1. On 31 March I circulated guidance and proposed instructions for evaluating community performance on KIQs. The performance assessment instructions and forms (Attachment A), which have been amended in light of USIB discussions on 2 April, supersede the proposed instructions attached to Reference A. The amended instructions are to be used in conjunction with the guidance previously provided to report and assess community performance against the FY-75 KIQs. Completed forms will be due 1 August 1975--one month after the close of the fiscal year.

2. With respect to the questions which have been raised about KIQ cost figures, and how they will be used, I believe it is necessary to strike a balance between being overly precise, and being too general. At one extreme, too much precision would be misleading in light of the credibility of obtainable figures. At the other extreme, overly general, and unsystematized cost data would not be helpful in that it would inhibit comparing and contrasting community performance between KIQs and among NFI programs.

3. Sections B and C of the performance reporting instructions describe the procedure for obtaining KIQ production and collection costs. In order to amplify the costing procedures set forth in this portion of the performance reporting instructions, I have also provided as Attachment B a concept and methodology paper on KIQ costing.

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This paper conveys the philosophy and ground rules governing KIQ costing and elaborates the utilization of resultant figures in resources deliberations.

4. Refer any questions on the narrative performance evaluation (Attachment A, Section A) to [redacted] and any questions on the costing process (Attachment A, Sections B & C and Attachment B) to [redacted]

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W. E. Colby

Attachments
As stated

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